



CITY OF HOUSTON

Department of Public Works and Engineering

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December 30, 2009

Subject: Letter of Clarification No. 1
Fire Hydrants and Parts Certification
For Public Works and Engineering Department

Reference: Invitation to Bid (ITB) No. Q23523

To All Prospective Vendors:

This Letter of Clarification is issued to clarify the following:

- 1) Vendors that were previously issued a Certificate of Responsibility from Solicitation No. S22600 are not required to re-submit an application for this solicitation. Those Vendors that wish to do so would have its current certification extended by an additional year if approved.
- 2) Vendors cannot use a previous submitted package for this request. A new package would have to be submitted. The same information may be used if it is current.
- 3) Any additional copies of the last submittal can be requested by vendor to be returned to them. One submitted copy will be kept for the permanent file.
- 4) Additional requests for Certification of Responsibility will be issued on a bi-annual basis.

This Letter of Clarification shall be considered part of the solicitation referenced above.

Furthermore, it is the responsibility of each Vendor to obtain any previous Letter(s) of Clarification associated with this solicitation.

A handwritten signature in cursive script, reading "Delbert Nave".

Delbert Nave
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